

## Sixth Form Procedures

### Expectations for when Year 12 students attending school

#### Preamble

Please read this guidance carefully as it is vital to the health and safety of all. The government has requested that students should start to have 'face to face' contact with teachers from June 15th. At Grey Court School we feel that our online learning provision has provided a high standard of learning for our students, but nothing can replace real teaching. The teaching that will be offered on site from the 15th cannot be in any way a 'return to normal'. The school environment will be a completely new and unfamiliar experience for both students and staff alike. It will be the new normal for the rest of the summer term.

The challenge is how to provide outstanding lessons in a safe environment - no mean feat. We believe this can be done but only if very strict guidelines and rules are followed to the letter. This is not our normal way of working but it is the expectation.

To ensure a reduced risk of virus transmission, we will be bringing the Year 12 students into school in smaller groups - which we are calling 'bubbles' - at staggered times. The bubbles or teachers will never cross over each on our site. The finer details of how this will operate is outlined below.

#### The Rules

- Do not attend school if you are unwell, or display any symptoms of COVID-19  
<https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/>.  
Parents need to phone the Sixth Form school absence line as usual to let us know or to email [tmcnicol@greycourt.org.uk](mailto:tmcnicol@greycourt.org.uk)
- Aim to travel to school without using public transport. As the start times are later than normal, students who live within a 2mile radius of the school are strongly urged to either walk or cycle. Please use the bike racks at the BACK of the Sixth form and lock your bike 2 metres away from other bikes.
- Do not travel in with any student from outside your 'bubble.'
- The 2 metre rule applies at all times
- Staggered start times will be in operation for sixth form lessons.
- Aim to arrive at your allocated entry point 5 minutes before the start of your lesson. Members of staff will be outside to direct you to your learning area. Do not arrive beforehand and loiter on the street or interact with other students.
- Bring with you all of your usual learning materials e.g. books and pencil case equipment. Remember to bring a calculator if you are doing maths. As a school we cannot handle equipment or pass it between staff and student or student to student.

- You will be allocated a desk for the day you are in. Only sit or touch this desk. It will be well distanced from other desks
- The sixth form teachers will focus on teaching you content in the lessons. All the work set will be posted under the assignments section of google classroom. Assignments should be uploaded in digital form online.
- Any tissues or medication e.g. hayfever tablets etc must be brought in by the students.
- If you wish to wear any PPE that is fine. Sanitiser will be available but a small handy personal bottle would be advised.
- Bring water and snacks as well as your lunch. There is no access to water on site and there will be no canteen service.
- Only use the designated toilet for your 'bubble'. Wash your hands regularly.
- At the end of the session leave the site immediately and do not wait for other students outside of your 'bubble' - you should not be travelling home with them anyhow.
- There are NO planned fire alarms. If a bell sounds you need to make your way out of your nearest fire exit and make your way to the field where we normally register. Stay in your bubble and maintain social distancing.

If any student fails to follow these rules they face the risk of being sent home and excluded in line with our behaviour policy. Safety of others is paramount. We never have, or will, accept any student/s disrupting the learning of others - our expectations for behaviour remain the same as always.

### **Details of the specific 'bubbles'**

The lessons that are delivered in school are intended to support the online provision. This work will also be posted onto google classroom so students can access the lesson at home at a later date. When students are in school, they may be missing other lessons, in particular their option subjects. The work from these lessons can be caught up with online.

During assessment week lessons will continue. The focus of the lesson will be to direct and focus students on the topics that will be assessed and the skills needed to successfully navigate them.

Students will be expected to return home and engage with the assessment that they should then upload.

Thursday
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P1&2	Biology - Bio lab (12) Enter bio fire exit Start 8.45am Finish 10.10am	Psychology - small gym (13) Enter through the 6th form entrance and through the arches Start 8.55am Finish 10.20am	Physics Sixth (3) Enter via back exit opposite hydrotherapy pool Start: 9.05am Finish 10.30am	
Toilets	Upstairs girls and upstairs disabled	Main school sports corridor	Staff toilets via reception	
P3&4	Economics S2 (9) Enter via back exit opposite hydrotherapy pool Start: 10.45am Finish 12.15pm	Health and Social Care Cs1 (2) Enter via back exit opposite hydrotherapy pool Start 10.55am Finish 12.20pm		
Toilets	Upstairs girls and upstairs disabled	Staff toilets via reception.		
P5&6	Photography (3) – Art Room - Enter via back exit by boys changing rooms Start 1.00pm Finish 2.30pm	History (9) - S1 – Enter via back exit opposite hydrotherapy pool 1.10pm Finish 2.40pm	Media DMS (2) Enter via back exit by boys changing rooms Start: 1.20pm Finish 3.00pm	
	Upstairs boys and disabled via drama studio	Upstairs girls and upstairs disabled	Upstairs boys and disabled via drama studio	
Friday				
P1&2	Politics - S3 (2) – Enter via back exit opposite hydrotherapy pool Start 8.45am Finish 10.15am	Music Tech (4) ING Enter and leave via main gate. Start 8.50am Finish 10.15am	Geography (5) – S1 –enter via back exit opposite hydrotherapy pool Start 8.55am Finish 10.20am	Computer Science Cs1 (5) -enter via back exit opposite hydrotherapy pool Start 9.05am Finish 10.25am
	Upstairs boys and disabled via drama studio	Toilets in building	Upstairs girls and upstairs disabled	Staff toilets via reception

P3&4	Drama - Sixth Form drama studio (3) – enter via drama room fire door Start: 10.45am Finish 12.15pm	Chemistry (7) – Chem lab – enter via fire door Start 10.55am Finish 12.20pm	Maths (20) – enter – small gym Start 11.05am Finish 12.25pm	
	Disabled toilet opposite drama studio	Staff toilets via reception	Sports corridor toilets	
P5&6	Sociology (11) Bio lab Enter via fire doors Start 1.00pm Finish 2.30pm	English (2) Seminar room Enter via back exit opposite hydrotherapy pool 1.10pm Finish 2.40pm	Philosophy (s8) (4) Enter via back exit via boys changing rooms Start: 1.20pm Finish 3.00pm	Further Maths (0)
	Use upstairs boys and girls toilets	Use staff toilets via reception	Use upstairs boys and girls toilets	